

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Sept. 23, 2013

BOARD MEMBERS PRESENT

Greg Ball
Diane Campbell
Jane Gattone
Nichol Mangino
Scott Miller
Trak Patel
Joseph Pineau

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Elizabeth Keefe, Special Services Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Lori Vellinga
Regina Reynolds
Judy Calhoun

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:03 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Greg Ball, Diane Campbell, Jane Gattone, Nichol Mangino, Scott Miller, Trak Patel and Joseph Pineau.

PUBLIC COMMENT – There was none.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION – There was none.

ACTION ITEMS

TAX ANTICIPATION WARRANTS – The Board reviewed the Resolution of Intent to Issue Tax Anticipation Warrants for Fiscal Year 2014, which authorizes the district to issue a total of approximately \$2 million in tax anticipation warrants. A motion was made by Diane Campbell and seconded by Scott Miller to approve the Resolution of Intent to Issue Tax Anticipation Warrants. On a roll call vote, the following Board Members voted Aye: Scott Miller, Greg Ball, Diane Campbell, Joseph Pineau, Nichol Mangino, Jane Gattone and Trak Patel. Nays: none. Absent: none. The motion passed.

MEMORANDUM OF UNDERSTANDING – Supt. Jason Lind explained that any time there is an exception in the teachers negotiated contract there will be a Memorandum of Understanding between the Board and the Millburn Federation of Teachers. The proposed

memorandum states that the parties agree that when the district requests that an employee obtain a specific teaching endorsement, the district will pay the total tuition cost. The memorandum is needed because the district has asked an Early Childhood teacher to obtain the English Language Learner endorsement, as required by a government mandate. A motion was made by Diane Campbell and seconded by Trak Patel to approve the Memorandum of Understanding. On a roll call vote, the following Board Members voted Aye: Greg Ball, Diane Campbell, Joseph Pineau, Nichol Mangino, Jane Gattone, Trak Patel and Scott Miller. Nays: none. Absent: none. The motion passed.

REPORT ON SHARED SERVICES – Dr. Stephen Johns reviewed the Report on Shared Services or Outsourcing for Fiscal Year 2013, which is part of the annual Financial Report. A law requires that the School Board approve this report at a Board Meeting. A motion was made by Jane Gattone and seconded by Diane Campbell to approve the Report on Shared Services or Outsourcing. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

CONSENT AGENDA – A motion was made by Nichol Mangino and seconded by Joseph Pineau to approve the Consent Agenda, including the following:

1. Approval of Minutes
 - a. Public Hearing, Regular Meeting and Executive Session of Aug. 26, 2013
 - b. Committee of the Whole Meeting of Sept. 9, 2013
2. Treasurer's Report and Approval
3. Bill Approval and Payment Authorization
4. Activity Account
5. Personnel Report
 - a. Resignations:
 - I. **Matthew Karnstedt** – Band Director (stipend position)
 - II. **Pamela O'Connor** – Recess Supervisor
 - b. FMLA (intermittent) – **Randee Hudson**
 - c. Create New Bus Route for Special Education Student(s)
 - I. Increase time for Bus Driver **Vivian Straka** from one route to two
 - d. Hire
 - I. **Justin Hineman** – 1.0 FTE Middle School Teacher
 - II. **Brigid Tuley** – 1.0 FTE Grade 3 Teacher
 - III. **David Bogenschutz** – 0.4 FTE Adapted PE Teacher
 - IV. **Joanne Riss** – 1.0 FTE LRC Clerk
 - V. **Nanette Thorsen** – 0.5 FTE Special Services Paraprofessional
 - VI. **Brittany Linhart** – 1.0 FTE Special Services Paraprofessional
 - VII. **Alejandra Rodriguez** – MBAC Counselor
 - VIII. **Bryanna Winburn** – MBAC Counselor
 - IX. **Mary Lou Claussen** – Lunch Supervisor
 - X. **David Grayson** – Band Director (stipend position)
 - XI. **Catherine Hiett** – 1.0 FTE Special Services Paraprofessional
6. Superintendent Goals

On a roll call vote, the following Board Members voted Aye: Diane Campbell, Joseph Pineau, Nichol Mangino, Jane Gattone, Trak Patel, Scott Miller and Greg Ball. Nays: none. Absent: none. The motion passed.

SEPTEMBER 2013 EXPENDITURES				
EDUCATION		OPERATIONS & MAINTENANCE		
BILLS PAYABLE	\$110,647.83	BILLS PAYABLE		\$49,521.59
PAYROLL/BENEFITS	\$703,306.44	PAYROLL		\$38,983.82
MISC				
TOTAL	\$813,954.27	TOTAL		\$88,505.41
TRANSPORTATION		IMRF/SOCIAL SECURITY		
BILLS PAYABLE	\$12,154.88	BILLS PAYABLE	- SEDOL -	\$5,337.50
PAYROLL/BENEFITS	\$55,169.96	PAYROLL/BENEFITS		\$39,748.91
TOTAL	\$67,324.84	TOTAL		\$45,086.41
CAPITAL PROJECTS		DEBT SERVICE		
BILLS PAYABLE	\$75,808.26	BILLS PAYABLE		\$3,263.00
		TORT		
		BILLS PAYABLE		\$1,170.77
		FUNDS TOTAL		\$1,095,112.96

INFORMATION AND DISCUSSION ITEMS

HOUSE LOTTERY DRAWING – Supt. Jason Lind explained that nine employees applied to live in the district-owned house adjacent to Millburn Elementary in exchange for conducting weekend building checks. To decide who would be offered the lease, a lottery was conducted. Each applicant had previously been assigned a number, and the list of names and numbers was in a sealed envelope. Supt. Lind then asked Board President Joseph Pineau to randomly pull the numbers from another envelope. The numbers in the order pulled, and the name of the employee assigned the numbers, were as follows:

- | | |
|--------------------|----------------------|
| 4. Ana Bibian | 5. Janene Cermak |
| 1. Allison Martin | 8. Alma Maynez |
| 2. Catherine Hielt | 6. Cynthia Gallagher |
| 7. Therese Styx | 9. Nancy Harmon |
| 3. Angela McMahan | |

The first person on the list, Ana Bibian, is the current lessee. She will be offered a one-year lease with the option of two additional one-year leases.

It was noted that Roger Manderscheid exited the meeting at 7:15 p.m.

SCHOOL AND COMMUNITY GARDEN PRESENTATION –Regina Reynolds, a fourth grade teacher, and Lori Vellinga, a parent in the district, gave a presentation about the Millburn School and Community Garden. They are co-chairwomen of the Garden Committee. They explained the history of the garden and its mission: to create a garden that connects to the school curriculum, grow opportunities for sharing, and foster enriching experiences. They credited many volunteers and donors with playing a critical role in getting the garden to its current, productive state. These include Newport Township Fire Department that conducted a controlled burn to rid the garden of weeds, and Meade Construction that donated an underground irrigation system. Other donors include Katz Plumbing, Tempel Farms, Poul's Landscaping, the Millburn Education Foundation, the Millburn PTO, Country Gardens, Perrelli Landscaping, Grainger, Snap-On Tools, Home Depot, the Village of Lindenhurst, and several local Eagle Scouts. The presentation included information on the benefits of garden-based learning and the various lessons that have been completed in the garden. Several projects are ongoing, and many are planned for the future. The presentation is linked to the district website. The Community Garden also has a webpage: www.millburn24.net/webpages/growourgarden.

SALARY COMPENSATION REPORT – The Board reviewed the latest EIS (Employment Information System) Administrator and Teacher Salary and Benefits Report. The district is required to post this report each year.

FUTURE AGENDA ITEMS

Future Agenda Items include the following:

- Approve the House Lease
- Approve the Amended Budget for Fiscal year 2014

BOARD REPORTS

Board Members reported on the successful golf outing sponsored by the Millburn Education Foundation.

SUPERINTENDENT REPORT

Supt. Jason Lind said he will be meeting this week with State Sen. Melinda Bush and the Grayslake feeder schools. They plan to discuss pension reform and the school funding formula. Supt. Lind said the Grayslake group also met last week with State Reps. JoAnn Osmond and Sam Yingling. A future meeting is being planned with Sen. Bush and the president and vice president of the feeder School Boards.

Supt. Lind also reported on a recent three-day conference he attended on Strategic Planning. He would like the Millburn Board to consider revamping its current mission statement. Next week, Supt. Lind will be attending the Lake County Superintendent's Conference in Galena.

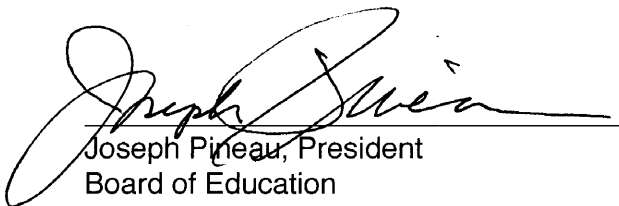
BUSINESS OFFICE REPORT

Dr. Stephen Johns reported that the district's Equalized Assessed Value is down about 6.9 percent to \$213,934,171. New construction EAV is up from last year mainly because of building in the Providence Ridge subdivision.

EXECUTIVE SESSION

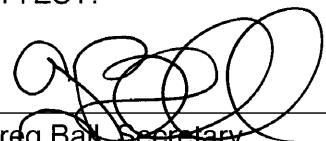
There was no need for an Executive Session.

There being no further business, a motion was made by Nichol Mangino and seconded by Trak Patel to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 8:11 p.m.



Joseph Pineau, President
Board of Education
Millburn School District 24

ATTEST:



Greg Ball, Secretary
Board of Education
Millburn School District 24

10/28/13

Date